



MAHAVITARAN

E-mail : cgmp@mahadiscom.in

Website : www.mahadiscom.in

HRD/O&M/F.No.5/

Maharashtra State Electricity Distribution Co.Ltd.

Estrella Batteries Expansion Building

Ground Floor, Plot No. 1, Dharavi Road

Matunga, **Mumbai – 400 019.**

Telephone No. : 022-24077441

Fax No. : 022-24025763

ADMINISTRATIVE CIRCULAR NO. 469 DATE 05 / 10 / 2013

Sub : Revising the Honorarium payable for acting as Supervisors/Invigilators etc. for Departmental Examination.

The various departmental examinations are being conducted for employees of the Company in Pay Gr I to IV and the rates of honorarium payable for acting as Supervisors/Invigilators etc. for such departmental examinations to the employees as well as outsiders are prescribed vide G.O.67(P) dated 21.06.1972. The issue regarding revising these rates was under consideration sometime in the past.

2. Now, the Managing Director in consultation with the Director (Finance), Director(Operations) and Director(Projects) has accorded approval to revise the rates of honorarium payable for acting as Supervisors/Invigilators etc. for Departmental Examination as under –

For Departmental Officers/Employees –


Sr. No.	Category	Existing Rates of honorarium for supervision		Revised Rates of honorarium for supervision	
		Two Paper in a day	One Paper in a day	Two Paper in a day	One paper in a day
1.	Officer nominated to conduct the Exam Pay Gr. I Officer	Rs.500/-	Rs.300/-	Rs.750/-	Rs.450/-
2.	Pay Gr. II Officer	Rs.400/-	Rs.200/-	Rs.600/-	Rs.300/-
3.	Pay Gr. III employees	Rs.300/-	Rs.150/-	Rs.450/-	Rs.225/-
4.	Daftary/Peon	Rs.200/-	Rs.100/-	Rs.300/-	Rs.150/-

For College/School Outsource Supervision –

Principal in charge of the Jr. College attended the exam ... Rs.450/- per exam.
Conductor of Examination ... Rs.300/- per paper
Supervisor coming from remote area of city during holiday ... Rs.225/- per paper
Working lunch ... Rs. 75/- per day

3. The revised rates shall be applicable from the month of September 2013.

4. This Administrative Circular is available on Company's Intranet and no hard copy will be sent to any Office.


(Sandesh E. Hake)
Chief General Manager (HR)